



Whangaparāoa School

Jon
14/3/24

Minutes of Whangaparāoa School
BOARD OF TRUSTEES MEETING
28 February 2024

Present - Kevin Cronin, Jacqui Marks, Jenny Lisefski, Bridget Platt, Wiri Warriner, Ryan Densem, Jonathan Felcey, Zane, Laura Davis

In attendance - Caroline Butland (minute taker)

Apologies -

Meeting opened at 7.00 pm

Karakia timatanga - Whakataka te Hau

Jacqui welcomed everyone and Zane who joined this evening.

Conflict of interest - Nil

January Minutes

These were taken as a true and correct summary of the meeting.

Approved: Jacqui Second: Bridget

Grants and fundraising

Not much opportunity due to huge demands from lower decile schools. Getting to know personalities who are keen to help with or fund a particular project would be a better use of time, instead of grant applications. Companies who contribute can advertise for the course of the project but not ongoing. Zane is happy to talk to some contact for assistance with projects and financial contributions.

3 Year Strategic Plan

The Board commented that this plan is solid, clear, concise and easy to follow.

Jacqui moved for the Board to accept the 3 Year Strategic Plan Second: Jenny

Annual Plan

Leaders of each area along with their committees write this plan and what they're hoping to achieve. These leaders will attend the next Board meeting. The Annual Plan is regularly reviewed, about twice a term.

The Board is appreciative that this is a well written document.

Jacqui moved for the Board to accept the Annual Plan Second: Wiri

Meeting Plan

Jacqui had a look at the STA (Schools Trustees Association) website for ideas to cover all necessary areas of the school. Not many changes were needed to the original meeting plan.

October Meeting date change

The October meeting will now be 23 October.

Health & Safety

The lockdown drill was done - all went well. This drill was a recap of what was done last year and great to have the professionals from Harrison Tew attending to advise us of possible scenarios that could happen during a lockdown. The plan is to have a drill at the beginning of each year. The attending professional commented on how great the students were - they didn't panic, they answered her questions and listened attentively.

Evacuation drills need to be practised once every six months. Tsunami/Earthquake, fire drill Terms 2 and 4.

Grab bags were sorted before school started for the year.

1 staff injury reported.

H&S for the Gala will be worked out and sorted next week.

Maori

Kevin, Wiri and other staff were at Te Herenga Waka o Orewa Marae recently for Culturally Responsive Pedagogy (CRP). A subcommittee of staff will meet to sort a plan for the rollout of observations, see where support is needed etc.

There's an opportunity for the presiding member to attend a PD session at Waitangi at a subsidised rate. It's very popular and spaces are filled very quickly. Jenny will forward the email with information to Jacqui.

Policies

Te Tiriti - Laura to request School Docs to remove the word 'medium' from this policy.

Property

This will be outlined in the Principal's Report

Personnel

Report taken as read.

Finance

The first report will be presented at the next meeting.

Principal's Report

Report taken as read but a few points were highlighted.

Kevin mentioned that out of zone enrolments - a few years ago, the roll was going down so any interested students out of zone were allowed to attend. The roll is now increasing which wasn't predicted when it was decided to open the out of zone enrolments.

Kevin is working on a solution to this.

Kevin moves that the Board accept no out of zone enrolment, except for siblings of current students and teachers children - Priority 1, 2 and 3. The Board agrees and approves this request.

The original list of out of zone students was more than 30.

Many projects were achieved last year, more to be worked on this year.

Kevin moves that his report be accepted Second: Laura

Karakia whakamutunga

Meeting closed at 20.26 pm

Next meeting: Wednesday 3 April 2024, 7 pm.